



Massillon Civil Service Commission

NOTICE OF EXAMINATION

The Massillon Civil Service Commission will conduct a competitive examination for the position of **Firefighter/Paramedic** for the Massillon Fire Department on **Thursday August 26, 2021**. This position pays approximately \$50,000 per year plus benefits. The results of this written examination will be used to create a certified eligibility list to hire from.

LOCATION: Massillon Recreation Center -Massillon, OH

Exam Time 1: 11:00-1:00 PM

Exam Time 2: 6:00-8:00 PM

TO APPLY

<https://massillonohio.gov/public-safety/fire-department/city-of-massillon-fire-employment-application/>

**** Once you apply to the position using the above link, you will receive more information via email*

DUTIES

Firefighter/Paramedics perform fire suppression and emergency medical assistance duties and other safety related duties as required by the Fire Chief. An employee is responsible for acting at fires, medical, and other emergencies to protect and preserve life and property through the use of a wide variety of skilled manual, mechanical, and basic and advanced life support techniques. Participates in required and on-going training, discussions, and demonstrations. Reads, studies, and comprehends firefighting training materials; keeps up to date on pertinent firefighting and emergency medical information. Studies and comprehends maps and diagrams. Works 24-hour shifts.

MINIMUM REQUIREMENTS

- Be at least eighteen (18) years of age but not yet forty (40) years of age by the date of appointment
- Possess a valid driver's license
- High school graduate or has earned a General Education Development (GED)
- Eligible to work in the USA

- Possess a Firefighter II Certification issued by the Ohio Department of Public Safety **OR** In-Progress
- Possess a Paramedic Certification issued by the Ohio Department of Public Safety **OR** In-Progress
- Must possess a Certificate of Completion of the Firefighter Physical Assessment Test from an accredited post-secondary institution

All applicants are eligible to sit for the written entrance exam for the Massillon Fire Department Firefighter / Paramedic position. All applicants who pass the written exam must provide proof of required qualifications / certifications to be eligible to move forward in the hiring process. It is the applicant's responsibility to update their status with Massillon Civil Service

Candidate must meet current National Fire Protection Association (NFPA) medical standards, which include vision and hearing requirements. Candidate must have the ability to safely perform the essential functions with or without reasonable accommodations. Candidate must meet established physical agility standards.

Firefighter Physical Assessment Test (PAT): Applicants must show proof of having satisfactorily completed a Firefighter Physical Assessment within six months prior to the date of the written examination to be eligible for appointment.

SCOPE OF EXAMINATION

The written examination will consist of multiple-choice questions in the subject areas of reading ability, mathematical reasoning, map reading, writing ability and personal characteristics.

All applicants attaining a minimum passing score of seventy percent (70%) on the written examination will be placed on an eligibility list ranked according to total score.

BONUS CREDIT – DOCUMENTATION & STANDARDS

Military: An additional credit of twenty percent (20%) for those that have completed **One hundred eighty days (180) of active duty** serving service to executive order of the President of the USA or an act of Congress.

An additional credit of fifteen percent (15%) for those that have completed **Initial entry-level training, or a retired member of a reserve** component of the Armed Forces of the United States, including the Ohio National Guard.

- *Applicants must submit a certificate of service or Honorable Discharge (DD-214-Long Version) as proof of honorable military service and discharge to receive credit.*

Degree: An additional credit of fifteen percent (15%) of the total grade scored on the written examination shall be given to applicants whom have earned a **Bachelor** Degree in like field.

An additional credit of ten percent (10%) of the total grade scored on the written examination shall be given to applicants whom have earned an **Associate's** Degree in like field.

****Twenty percent (20%) is the maximum total bonus credit available. Bonus credit will only be awarded if a minimum acceptable score of seventy percent (70%) is achieved on the written examination.**

Additional Examinations: Applicants who pass the written examination become eligible for an oral interview and psychological evaluation based on civil service rules and guidelines. Candidates receiving a conditional offer of employment will be required to pass a pre-employment medical examination, drug screen and background check.

APPOINTMENTS AND PROBATIONARY PERIODS

Applicants must be appointed before their fortieth (40th) birthday. All appointments shall be for a probation period of one year. No appointment is final until the appointee has satisfactorily served the probationary period. If the service of the probationary employee is unsatisfactory, the employee may be removed or reduced at any time during the probationary period.

ADMITTANCE TO EXAMINATION

Applicants who have been accepted for examinations will be admitted to the test site only upon presentation of their Driver's License.

REASONABLE ACCOMMODATION

Applicants with a disability requiring accommodation at any phase during the testing process must advise the Civil Service Commission in writing at the time of application to permit accommodations. Failure to notify the Commission of any disability requiring accommodation after the application deadline may result in the Commissions inability to accommodate any disability.

EQUAL EMPLOYMENT OPPORTUNITY

The City of Massillon is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, gender, national origin, age, political affiliation, or any other non-merit factor.